

BISHTON COMMUNITY COUNCIL

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Bishton Community Council Health & Safety Policy

This is the Health and Safety Policy Statement of Bishton Community Council (BCC) in regard to the Health & Safety at Work Act 1974.

Our general policy statement is:

- To provide adequate control of the health and safety risks arising from our work activities;
- To consult with our employees on matters affecting their health and safety;
- To provide and maintain safe equipment;
- To ensure safe handling and use of substances;
- To provide information, instruction and supervision for employees;
- To ensure all employees are competent to do their tasks, and to give them adequate training;
- To prevent accidents and cases of work-related ill health;
- To maintain safe and healthy working conditions;
- To review and revise this policy as necessary at regular intervals.

This Policy will be subject to review, monitoring and revision every 12 months or sooner if work activity changes.

Responsibilities:

- Overall and final responsibility for Health and Safety is that of the Chair of the Council.
- The responsibility for ensuring this policy is put into practice is delegated to the Clerk.
- The Caretaker of individual BCC managed facilities is responsible for ensuring any H&S issues are resolved.

Health & safety requirements for individuals:

- All councillors, employees and contractors of BCC are responsible for taking reasonable action to ensure the health and safety of themselves and others when working for BCC, and for identifying and reporting any potential hazards which require further action.
- To attend any training courses necessary to address workplace health & safety issues.
- Not to interfere with anything provided to safeguard their health and safety.
- To report to the Caretaker any health and safety concerns that need further action.

Activity risk assessments:

- Health and safety risk assessments of all regular workplace activities shall be carried out by nominated members of the council and reviewed every 12 months, or sooner if the activity changes
- Any identified actions required to remove or control risks will be approved by the Council and implemented by the Caretaker.