BISHTON COMMUNITY COUNCIL
CYNGOR CYMUNED TRESEFGOB
Clerk's Office – 15 Caerau Road – Newport – NP20 4HL
07988624393 – clerk@bishton.org.uk

AGENDA

To members of Bishton & Underwood Community Council
You are hereby summoned to an **ORDINARY MEETING** to be held on
Wednesday 13th March 2024 at 06:30pm (ending no later than 09:00pm)
The meeting will be held at *Underwood Community Centre (Conference Room)*- Members of public are invited to attend (please submit queries to the Clerk prior to the meeting. The meeting will also be held via Zoom – please contact the Clerk for online access details.

Jacob Richards-Powell
Clerk for Bishton Community Council – Clerk@bishton.org.uk

1. **Attendance**
2. **Apologies**
3. **Declarations of interest**
4. **Announcements**
5. **Public participation (Limited to 20 Minutes)**
   a. Bishton Village Hall Report
      i. Confirm receipt of latest report
      ii. Note comments to take back to BVH
   b. Questions from Members of Public (please submit to Clerk prior to meeting)
   c. City Councillor Participation
6. **Approve Minutes from Ordinary Meeting**
   a. Meeting held on February 14th, 2024.
7. **Action Points & Clerk Report**
8. **Finance & Procedure**
   a. Review and agree bank reconciliation for February 2024
   b. To agree and decide whether to maintain 'ring-fenced reserve' into 2024/2025 budget.
   c. Agree Internal Auditor for 2023/2024 audit.
   d. Agree date for Q1-Q4 2023/2024 Finance Review Meeting
   e. Agree to continue BVH online booking service at £120 for the year.
9. **Underwood, Bishton & Wilcrick**
   a. Agree to conduct a 60-day utility monitoring / cost review for BVHA and UCC
   b. Agree purchase of allotment sign and 'enclosed entrance sign' with appropriate fixings and post-Crete
   c. Agree date for Council / Community litter pick.
10. **Planning**
    a. Confirm receipt of delegated decision and enforcement notices (not for discussion)
    b. 24/0180 – Alternation to cowshed on Bowdens Lane
11. **Date and location of next meeting. Wednesday 10th April 2024 at Underwood Community Centre**