

BISHTON COMMUNITY COUNCIL
CYNGOR CYMUNED TRESEFGOB

Clerk's Office – 15 Caerau Road – Newport – NP20 4HL
07988624393 – clerk@bishton.org.uk

AGENDA

To members of Bishton & Underwood Community Council

You are hereby summoned to an **ORDINARY MEETING** to be held on **Wednesday 10th January 2024 at 06:30pm (ending no later than 09:00pm)**

The meeting will be held at *Underwood Community Centre – Conference Room* - Members of public are invited to attend (please submit queries to the Clerk prior to the meeting. The meeting will also be held via Zoom – please contact the Clerk for online access details.

Jacob Richards-Powell

Clerk for Bishton Community Council – Clerk@bishton.org.uk

- 1. Attendance**
- 2. Apologies**
- 3. Declarations of interest**
- 4. Announcements**
 - a. Monmouthshire & Newport Area Committee Meeting OVW Jan 11th
- 5. Public participation (Limited to 20 Minutes)**
 - a. Bishton Village Hall Report
 - i. Confirm receipt of December 2023 Report
 - ii. Note comments to take back to BVH
 - b. Questions from Members of Public (please submit to Clerk prior to meeting)

- c. City Councillor Participation
- 6. Approve Minutes from Ordinary Meeting**
 - a. Meeting held on Wednesday 12th November 2023
- 7. Action Points & Clerk Report**
 - a. Update on Actions from last month
- 8. Finance & Procedure**
 - a. Review and agree bank reconciliation for December 2023
 - b. Note bank balances at time of meeting
 - c. Note receipt of VAT refund for 2022/2023
 - d. Quotations for new laptop for Clerk
 - e. Note submission of precept for 2024/2025
- 9. Underwood, Bishton & Wilcrick**
 - a. Note termination of BVHA agreement
 - i. Agree purchase of any assets belonging to BVHA
- 10. Maintenance**
 - a. Note new workplace recycling regulations (from April 2024)
 - b. Quote(s) received for extractor fan installation at Bishton Village Hall
 - c. Consider pathway from Community Centre to Surgery and whether it needs extending
 - d. Note issues with fly-tipping and dumping at top car park of Underwood Estate
- 11. Planning**
 - a. 12/1163 Agricultural Barn on Wilcrick Lane
 - b. Note receipt of enforcement notices (confidential)
- 12. Date and location of next meeting. Wednesday 10th January 2023 at Underwood Community Centre**